**Ebook Link in Canvas:**

1. In your course shell, head to the “Modules” tab
2. In the top right, click to “+Module” and give it a name (i.e. “Instant Access eBook for Norton Field Guide”)
3. Add the module
4. In the module you just added, click the “+” to the right of the name
5. From the dropdown, choose “External Tool”
6. Enter URL provided by your Norton rep: example:

[https://ncia.wwnorton.com/ebook-fieldguide5rh](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fncia.wwnorton.com%2Febook-fieldguide5rh&data=04%7C01%7Csmdonnelly%40cpp.edu%7C2306e77a969b45e9c57708d909ee8feb%7C164ba61e39ec4f5d89ffaa1f00a521b4%7C0%7C0%7C637551742512378474%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=36ayOu8ois3t0wMdUvUM5K%2BTXAVFOlUe9FwaJ1XHyBs%3D&reserved=0)

1. Enter a page name (i.e. “Access your eBook here”)
2. Check off the box that says “Load this tool in a new tab”
3. Add item
4. Click on the eBook link you just added and click to open it in a new window.
5. You should be prompted to log in. Log in with your email and Norton password.
6. Follow the prompts to create your new student set (enter state, school name, start/end date, etc.)
7. Create the new student set. When asked if you are participating in Day One Access, check off the first box that says “Yes.”
8. Your eBook will now be synced to Canvas and students will have Instant Access

Let me know if you have any other questions about this, and thanks as always!